[**JOB DESCRIPTION**](https://nmuzj.com/job-description-template)

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| --- | --- | --- | --- | --- | --- | --- |
| **Group** | Marketing Group | | **Department** | | Creative Dept. | |
| **Unit** | Creative Unit | | **Job Title** | | Senior Creative Designer | |
| **Reports To** | Senior Creative Manager | | **Immediate Subordinates** | | N/A | |
| **Major Function(s)** | | | | | | |
| The ideal candidate will have a general knowledge of (write down the main industries that you wish the candidate had a knowledge of them). Capability to communicate with the other departments of the organization effectively. The candidate will have strong work ethics and require little senior management guidance.  Primary task will be (describe briefly the main tasks that will assigned to the candidate i.e. managing and controlling internal/external business projects). | | | | | | |
| **Main Tasks and Responsibilities** | | | | | | |
| * Listdown exactely the main tasks and resbosibilites * Listdown exactely the main tasks and resbosibilites * Listdown exactely the main tasks and resbosibilites * Listdown exactely the main tasks and resbosibilites * Listdown exactely the main tasks and resbosibilites * Listdown exactely the main tasks and resbosibilites * Listdown exactely the main tasks and resbosibilites | | | | | | |
| **Interpersonal Relations Skills** | | | | | | |
| * Listdown the required interpersonal skills for the candidate * Listdown the required interpersonal skills for the candidate * Listdown the required interpersonal skills for the candidate * Listdown the required interpersonal skills for the candidate * Listdown the required interpersonal skills for the candidate * Listdown the required interpersonal skills for the candidate * Listdown the required interpersonal skills for the candidate | | | | | | |
| **Experience Required** | | | | | | |
| The Job holder requires one to three years experience in (i.e. business) | | | | | | |
| **Disclaimers** | | | | | | |
| * This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position or that these duties are permanent. * Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by the employee's supervisor. * Job descriptions may be revised from time to time to reflect changes in job duties or job requirements. * Requirements are representative of minimum levels of knowledge, skill, and/or abilities. * To perform this job successfully, the incumbent will possess the abilities and aptitude to perform each duty proficiently. | | | | | | |
| **Job’s Holder Name** | |  | | **Line Manager’s Name** | |  |
| **Job’s Holder Signature** | |  | | **Line Manager’s Signature** | |  |
| **Date:** | |  | | **Date:** | |  |